



STUDENT NAME _____ DATE _____

DEGREE PLANNING WORKSHEET

ASSOCIATE OF ARTS: BUSINESS AND MANAGEMENT

This worksheet is designed to help you plan and track your progress toward your degree. It lists all of the graduation requirements in the recommended sequence. For full course descriptions, please refer to the current *Catalog*.

SEQUENCE	COURSE TAKEN OR TRANSFERRED	SEMESTER TAKEN
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*Courses are listed in the order in which students should take them.
Changes in courses and order may affect other elements of the degree plan.*

*Recommendations will differ for specific majors. Refer to catalog for alternatives to recommended general education requirements (GERs).
Courses used for GERs may not be used toward core or accounting-related requirements.*

**FIRST COURSES (10 credits) Take within first 18 credits.
Take placement exams before registering for writing and math courses.**

LIBS 150 (1) <i>Required GER course</i>		
WRTG 101 (3) <i>Required GER course</i>		
MATH 103, 107 or higher (3) <i>Required GER course</i>		
◆ BMGT 110 (3) <i>Required core course if no prior business experience. Required for BS Business Administration major.</i>		

INTRODUCTORY COURSES (19 credits) Take within first 30 credits.

ECON 201 (3) <i>Recommended behavioral/social science GER course (required for BS in Business Administration)</i>		
BIOL 101 and BIOL 102 (4) <i>Or other biological/physical science GER course with related lab</i>		
WRTG 291 (3) <i>Or other writing GER course</i>		
◆ IFSM 201 (3) <i>Required computing course</i>		
◆ ACCT 220 (3) <i>Or other core course: ACCT 221; ECON 201, 203; STAT 230 or 200</i>		
PHIL 140 or foreign language course (3) <i>Or other arts/humanities GER course</i>		

ADDITIONAL REQUIRED COURSES FOR THE AA DEGREE (27 credits) Take after first and introductory courses.

◆ STAT 200 or STAT 230 (3) <i>Or other core course</i>		
PSYC 100 or SOCY 100 (3) <i>Or other second behavioral/social science GER course (discipline must differ from first)</i>		
◆ ACCT 221 (3) <i>Or other core course</i>		
NSCI 100 or ASTR 100 (3) <i>Or other 3-credit biological/physical science GER course</i>		
◆ ECON 203 (3) <i>Or other core course</i>		

SEQUENCE	COURSE TAKEN	SEMESTER TAKEN
ADDITIONAL REQUIRED COURSES, continued		
HIST 142 or HIST 157 (3) <i>Or any other ARTH (except 100) or HIST for second arts/humanities GER course</i>		
SPCH 100 (3) <i>Or other writing or speech GER course</i>		
◆ Management-related course (3) <i>Any ACCT, BMGT, CMIS, ECON, FINC, IFSM, MGST, 3-credit CMST; GVPT 210</i>		
◆ Management-related course (3)		
ELECTIVES (4 credits) Complete in last 30 credits along with curriculum courses.		
Electives should be selected based on BA/BS plans or personal/professional interests. See a UMUC academic advisor for recommendations if you are planning to pursue a baccalaureate degree.		
Strongly recommend courses applicable to the BS in business administration.		
TOTAL: 60 CREDITS		

CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.

- 15 credits at UMUC.
- All required courses and minimum number of credits for degree.
- Prerequisites for all courses, if needed.
- All General Education Requirements.
- Overall GPA of at least 2.0.
- Total 60 credits.